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Reference Form

Applicants are required to deliver this form to TWO REFEREES, at least one referee must be an academic referee. Referees can be members of academic faculties (university professors, instructors, researchers, teachers) with whom they have studied/trained and/or cooperated or job supervisors with whom they have worked and have been supervised. Each reference form must be filled in and **signed** by the referee. Applicants are requested to enclose two reference letters, (in sealed envelopes), in the set of documents provided by applicants together with their application.

SECTION 1: TO THE APPLICANT

Please make sure that you complete this section yourself, then deliver this form to the person you wish to act as a referee for your application and ask her/him to complete it in English.

APPLICANT'S PERSONAL DATA (use BLOCK CAPITAL letters)

Full name:Surname/Family name:

Nationality:

Title of training programme applied for:

Does this programme involve physical training? (Tick where appropriate)

YES NO

SECTION 2: TO THE REFEREE

The applicant whose name is indicated above is applying for admission into an academic or professional training programme at ISLES. As part of the application process, we require each applicant to provide us with two reference letters. It would greatly help our assessment if you could answer the questions below. Please enclose the reference letter in a sealed envelope before you hand it over to the applicant. Please note that for the purpose of this reference form, an instructor in the field of programme applied, is also considered as an academic referee.

Thank you.

1. How long did you know the applicant and under what circumstance(s)?

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2. What do you consider to be the applicant's major strengths?

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3. How do you think the applicant will benefit from attending the training programme?

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4. Did the applicant show a specific interest and motivation in the field of training programme that the applicant has applied for?

.....

5. How would you rate the applicant's potential as compared to other applicants of the same age and situation you have known in the last five years:

.....

Ranking of candidate in average cohort *(tick where appropriate)*

	Outstanding	Excellent	Very Good	Good	Average	Below average	Comments
Academic Performance							
Intellectual ability							
Motivation for graduate study							
English proficiency: oral expression							
English proficiency: written expression							
Time and work management (meeting deadlines)							
Communication (verbal and non-verbal)							
Discipline							
Overall Rating (choose one category only)							

