

Institute for Security and Law Enforcement Studies
Maldives Police Service



ADMISSION POLICY

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ADMISSION POLICY

Policy Information

Responsible Member of the College: Rector

Responsible Office: Institute for Security and Law Enforcement Studies (ISLES)

Issued: April 23, 2018

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Policy Statement

The institute for Security and Law Enforcement studies (ISLES) is committed to offer admission to students based on their academic accomplishment and potential to succeed in their respective course, without imperiling to any prejudice.

Purpose and Context

ISLES aspires to seek academic talent from the widest possible pool and therefore envisages that each applicant should be considered to undergo a holistic assessment protocol using the available information. The Admission Policy, therefore, outlines procedures for the benefit of applicants as well as the institute that provides comprehensive information about all aspects of admission to ISLES.

Who Should Be Familiar with This Policy

- All employees, current and prospective students.

Related Documents

- Enrollment policy
- Complaints handling and resolution policy

Contacts

For inquiry about specific issues or assistance with the interpretation of this policy, please contact Student Service/Quality Management and Compliance, Institute for Security and Law Enforcement Studies (ISLES).

Student Service/Quality Management and Compliance

isles@police.gov.mv

(960) 9800102

Definitions and Responsibilities

For the purpose of this policy, the following definition applies:

- **Inherent requirements** - refers to the fundamental parts of a course or unit that must be met by all students. They are the abilities, knowledge, skills and attributes needed to complete a course.
- **Undergraduate student** - is one who is pursuing his/her studies towards a bachelor's degree.
- **Graduate student** - is one who has earned a bachelor's degree and is either working on a Masters or a higher level study program.
- **Postgraduate student** – is one who has earned a Master's degree and is en route to a higher level study program.

Overview

Admission into the Institute for Security and Law Enforcement Studies (ISLES) is determined on the basis of academic merit or the aptitude for higher study. ISLES recognizes that this can be measured by formal qualifications and by means other than formally recognized educational attainment. ISLES undertakes to assess all applicants through policies and procedures that are fair and equitable. All the students are required to abide by the relevant institute policies and procedures, the Code of Conduct, and the accepted academic conventions in their field/s of study. There are consequences for failing to follow these conventions.

Procedures

This section provides information for staff and prospective students on the Institute's rules and procedures relating to admissions. Some courses have inherent requirements that prospective students must meet in order to complete the course. Details are contained in the respective course approval documents, unit outlines and website.

Admission

1. To be considered for admission to ISLES for an undergraduate , graduate or postgraduate course, applicants must:
 - a) be eligible for admission to the Institute;
 - b) have lodged an application for admission to the Institute;
 - c) have satisfied any course prerequisites or additional selection criteria established for entry to a particular course; and
2. Applicants may be regarded as eligible for admission if they:
 - a) have completed Ordinary level or Advanced level education or equivalent set by the Institute for a particular course;
 - b) have completed equivalent secondary qualifications either locally or overseas and attained the required entrance standard;

- c) Have completed other equivalent qualifications and/or vocational experience and attained the required entrance standard set by the Institute. This may include bridging / preparatory courses, para-professional and other post-secondary qualifications;
 - d) Have alternative admission entry schemes approved by the Institute.
3. Where an applicant has completed studies in a language other than English, the Institute may require the applicant to demonstrate a satisfactory command of the English language.
 4. The Institute may apply quotas on the number of admissions to any particular course.
 5. A successful applicant may enroll as a *full time* candidate or as a *part time* candidate.
 6. A successful applicant who subsequently enrolls in a particular course of the Institute is subject to all relevant rules and requirements of the course and more broadly, the Institute.
 7. All applications for admission to the Institute are in normal circumstances processed through the Student Service.
 8. Applications should be received by the Student Service by the nominated closing date. Late submissions may be allowed for a course by the Registrar after consultation with the respective faculty.
 9. Information on any additional course pre-requisites or selection criteria that must be met should be available in course/unit approvals, website and student service publications. These may include a test, an interview, audition, submission of a portfolio or application by an early closing date.

Alternative Entry Pathways

10. ISLES recognizes that admission to the Institute, when determining an applicant's eligibility, must take account of factors other than formally recognized educational attainment.
11. Applicants therefore may be admitted on the basis of:
 - a) Approved vocational, in-service training programs and skill based courses offered through the Institute.
 - b) Tertiary preparation courses including the foundation programs offered through the Institute as per the Maldives National Qualification Framework (MNQF).